

TABLE 4

DELEGATIONS TO THE DIRECTOR OF FINANCE AND RESOURCES

| | DELEGATION | OVERALL RESPONSIBLE BODY |
|------|---|---------------------------------|
| 1. | To be the responsible officer for the management of the Council's financial affairs in accordance with Section 151 of the Local Government Act 1972 | COUNCIL. |
| 2. | To carry out all Treasury Management activities within the Treasury Management Statement and Annual Treasury Management Strategy approved from time to time by the Cabinet and in accordance with the CIPFA Code of Practice for Treasury Management in Local Authorities and Financial regulations. | COUNCIL/CABINET |
| 3. | To take and implement any decision which he/she is empowered to take in accordance with Financial Regulations and Procurement Regulations in his/her capacity of Director of Finance and Resources | COUNCIL/CABINET |
| 4(a) | To take any decision relating to the investment or management of the Pension Fund which is within the framework of the strategic or policy decisions of the Pensions Committee or the Pensions Panel. | COUNCIL |
| 4(b) | After taking advice from Independent Advisers appointed by the Pensions Panel, to take any decisions relating to the investment and management of the Pension Fund which cannot reasonably await the next meeting of the Pensions Committee or the Pensions Panel. | COUNCIL |
| 5 | To administer the car loans scheme and approve the grant and amount of car loans where the requirements of the County Council's scheme are not fully met | COUNCIL/CABINET |
| 6 | <p>To be (along with the Director of Strategy, Governance and Change) the County Council's authorised officer for the purpose of giving certificates under the Local Government(Contracts) Act 1997.</p> <p><i>* The County Council has indemnified the Director of Democracy, Law and Transformation and the Director of Finance and Resources against any claims made against them (including costs incurred by and awarded against them) and will not itself make claims against them for any loss or damage (other than claims falling within the cover provided to their officers under any policy of insurance taken out by the officer) occasioned by neglect, act, error or omission committed by such officer in the course of or in connection with signing a certificate within the meaning of the Local Government (Contracts) Act 1997. This indemnity will not apply where the loss or damage results directly or indirectly from the commission of a criminal offence of which the officer is convicted, or results directly or indirectly from the fraud or dishonesty of the officer, or where the officer disregards a decision by the County</i></p> | COUNCIL |

| | DELEGATION | OVERALL RESPONSIBLE BODY |
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| | <i>Council that the certificate should not be given.</i> | |
| 7 | To make decisions on the management of all funds held by charities and trusts for which the County Council is a trustee. | COUNCIL |
| 8 | To approve premises as a venue for marriage in pursuance of section 26(1)bb of the Marriage Act 1949 and as a venue for Civil Partnerships in pursuance of Section 6 (3A) (a) of the Civil Partnership Act 2004. | COUNCIL |
| 9 | To carry out the County Council's duties under the Marriage Act 1949 and the Civil Partnership Act 2004 (other than those relating to fees and appeals) | COUNCIL |
| | PROPERTY | |
| 10 | To represent Staffordshire County Council as a Director of Penda Property Joint Venture Company | COUNCIL |
| 11 | To administer all general asset management of the Council's property estate | COUNCIL/CABINET |
| 12 | To approve the terms of all disposals where sold at best consideration up to and including £1m. | COUNCIL/CABINET |
| 13 | To approve the terms of all acquisitions valued up to and including £1m. | COUNCIL/CABINET |
| 14 | To approve the terms of all disposals by way of leases, tenancies, licences etc where they are at best consideration. | COUNCIL/CABINET |
| 15 | To approve the terms of all acquisitions by way of leases, tenancies, licences etc in accordance with the requirements established via the Council's Strategic Property Board | COUNCIL/CABINET |
| 16 | To take all necessary steps to secure the cessation of any unauthorised use or occupation of the County Council's land and property assets. | COUNCIL/CABINET |
| | ICT | |
| 17 | To take and implement any decision which he/she is empowered to take in accordance with the ICT Strategy in his/her capacity as Director of Finance and Resources | COUNCIL/CABINET |
| | HUMAN RESOURCES | |
| 18 | To take and implement any decision he/she is empowered to take in accordance with County Council HR policy in his /her capacity of Director of Finance and Resources | COUNCIL |
| 19 | To take and implement any decision on employment legislative matters in his/her capacity as Director of Finance and Resources | COUNCIL |
| | HEALTH AND SAFETY | |
| 20 | To be responsible for the preparation, maintenance and review of the County Council's Corporate Health and Safety policies. | COUNCIL |
| | CUSTOMER SERVICES | |
| 21 | To be responsible for the delivery of effective customer services. | COUNCIL |

